



OTTO VON GUERICKE
UNIVERSITÄT
MAGDEBURG

WW

FAKULTÄT FÜR
WIRTSCHAFTSWISSENSCHAFT

How to Register For Exams at The FWW

Sarah-Alena Rössig, M.Sc.

International Study Programme Office

Summer Term 2018

Important Dates For The Exam Registration

If you miss one of the deadlines there is nothing YOU or WE can do!

Period to register for exams: 16/04/18 – 27/04/18

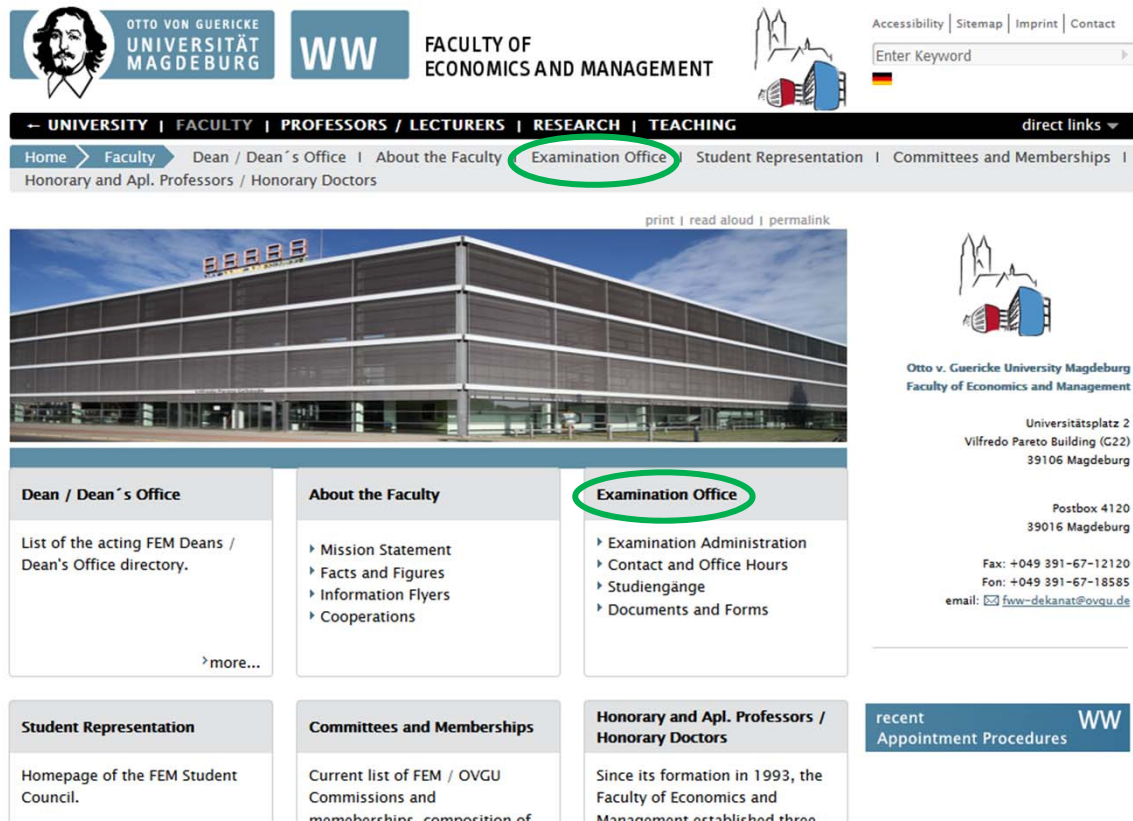
You cannot sit an exam if you are not registered for it! Exam registration after 27/04/18 is not possible!

If you have registered for an exam until 27/04/18, but decide later you do not want to sit the exam you can sign off until **11/06/2018**.

In case you do not sit an exam, although you are registered, you will receive the grade 5.0 (“fail”).

How do I Know The Date an Exam is Scheduled? (1 / 3)

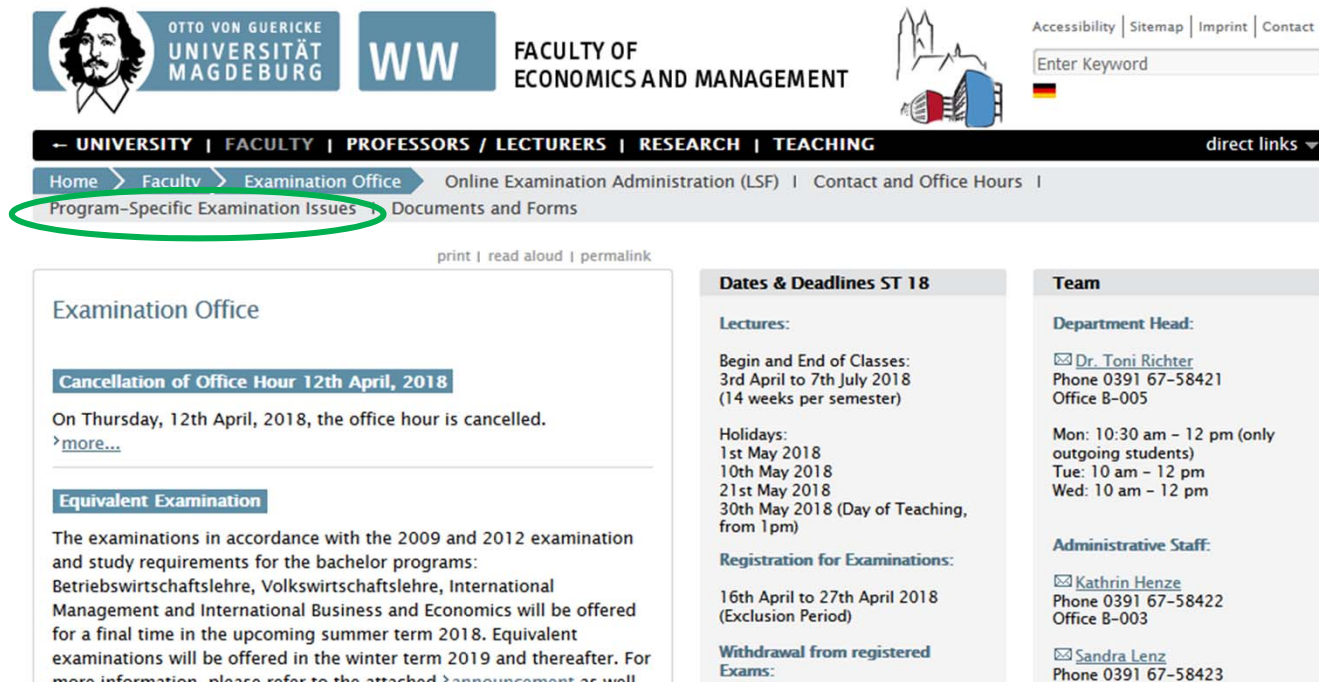
Go to the faculty homepage (www.fww.ovgu.de) and enter the section “Faculty”. Then go to “Examination Office”.



The screenshot shows the website of the Faculty of Economics and Management at Otto von Guericke University Magdeburg. The navigation menu includes: UNIVERSITY | FACULTY | PROFESSORS / LECTURERS | RESEARCH | TEACHING. The breadcrumb trail is: Home > Faculty > Dean / Dean's Office | About the Faculty | Examination Office | Student Representation | Committees and Memberships | Honorary and Apl. Professors / Honorary Doctors. The 'Examination Office' link is circled in green. Below the navigation, there is a large image of the building and a grid of menu items: Dean / Dean's Office, About the Faculty, Examination Office (circled in green), Student Representation, Committees and Memberships, and Honorary and Apl. Professors / Honorary Doctors. The Examination Office section lists: Examination Administration, Contact and Office Hours, Studiengänge, and Documents and Forms. On the right side, contact information is provided: Universitätsplatz 2, Wilfredo Pareto Building (G22), 39106 Magdeburg, Postbox 4120, 39016 Magdeburg, Fax: +049 391-67-12120, Fon: +049 391-67-18585, email: fww-dekanat@ovgu.de. A 'recent Appointment Procedures' banner is visible at the bottom right.

How do I Know The Date an Exam is Scheduled? (2 / 3)

Go to “Program–Specific Examination Issues”.



The screenshot shows the website of the Faculty of Economics and Management at Otto von Guericke University Magdeburg. The navigation menu includes: UNIVERSITY | FACULTY | PROFESSORS / LECTURERS | RESEARCH | TEACHING. The breadcrumb trail is: Home > Faculty > Examination Office > Program–Specific Examination Issues (highlighted with a green circle) > Documents and Forms. The main content area is titled "Examination Office" and contains three sections: "Cancellation of Office Hour 12th April, 2018", "Equivalent Examination", and "Dates & Deadlines ST 18". The "Dates & Deadlines ST 18" section lists lectures, holidays, registration for examinations, and withdrawal from registered exams. The "Team" section lists the Department Head (Dr. Toni Richter) and Administrative Staff (Kathrin Henze and Sandra Lenz).

OTTO VON GUERICKE
UNIVERSITÄT
MAGDEBURG

WW

FACULTY OF
ECONOMICS AND MANAGEMENT

Accessibility | Sitemap | Imprint | Contact

Enter Keyword

← UNIVERSITY | FACULTY | PROFESSORS / LECTURERS | RESEARCH | TEACHING direct links ▾

Home > Faculty > Examination Office > Online Examination Administration (LSF) | Contact and Office Hours |
Program–Specific Examination Issues Documents and Forms

print | read aloud | permalink

Examination Office

Cancellation of Office Hour 12th April, 2018

On Thursday, 12th April, 2018, the office hour is cancelled.
>more...

Equivalent Examination

The examinations in accordance with the 2009 and 2012 examination and study requirements for the bachelor programs: Betriebswirtschaftslehre, Volkswirtschaftslehre, International Management and International Business and Economics will be offered for a final time in the upcoming summer term 2018. Equivalent examinations will be offered in the winter term 2019 and thereafter. For more information, please refer to the attached >announcement as well

Dates & Deadlines ST 18

Lectures:

Begin and End of Classes:
3rd April to 7th July 2018
(14 weeks per semester)

Holidays:
1st May 2018
10th May 2018
21st May 2018
30th May 2018 (Day of Teaching, from 1 pm)

Registration for Examinations:

16th April to 27th April 2018
(Exclusion Period)

Withdrawal from registered Exams:

Team

Department Head:

✉ [Dr. Toni Richter](#)
Phone 0391 67-58421
Office B-005

Mon: 10:30 am – 12 pm (only outgoing students)
Tue: 10 am – 12 pm
Wed: 10 am – 12 pm

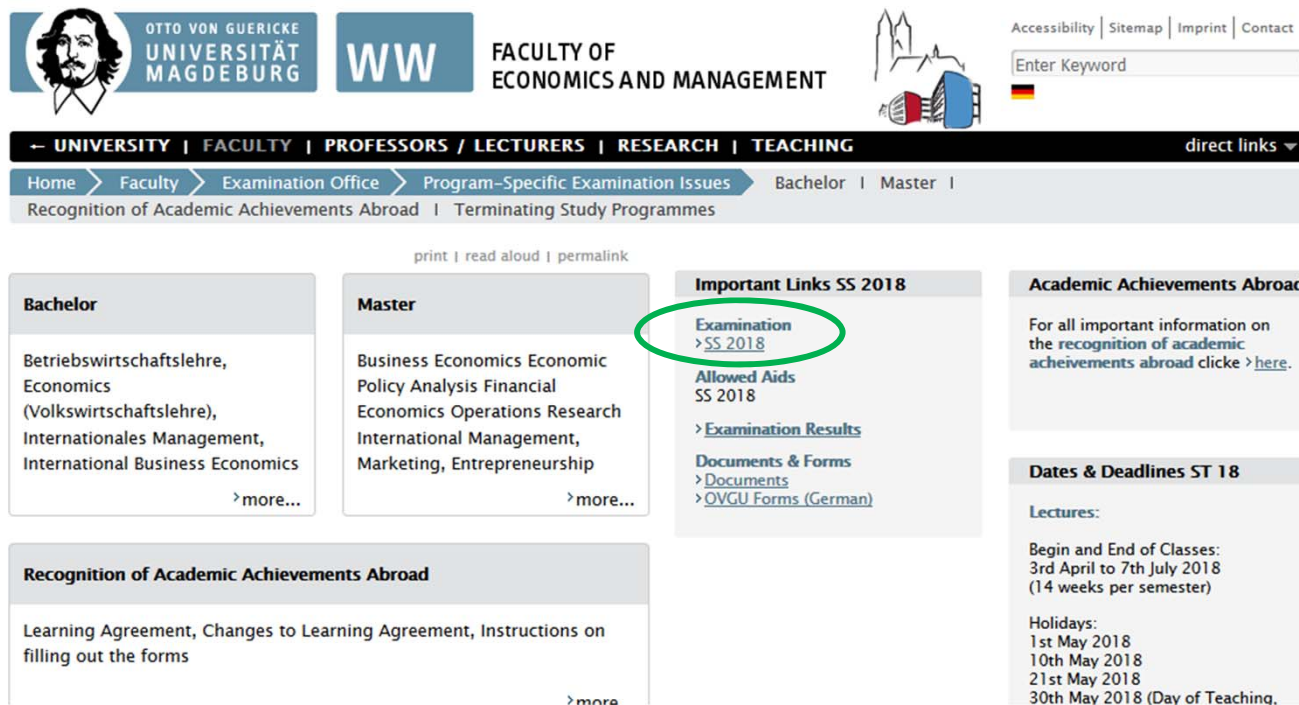
Administrative Staff:

✉ [Kathrin Henze](#)
Phone 0391 67-58422
Office B-003

✉ [Sandra Lenz](#)
Phone 0391 67-58423

How do I Know The Date an Exam is Scheduled? (3/3)

Open the exam schedule for the summer term 2018.



The screenshot shows the website of the Faculty of Economics and Management at Otto von Guericke University Magdeburg. The page is titled "Program-Specific Examination Issues" and includes a navigation menu with options like "Home", "Faculty", "Examination Office", "Program-Specific Examination Issues", "Bachelor", and "Master". The main content area is divided into several sections:

- Bachelor:** Betriebswirtschaftslehre, Economics (Volkswirtschaftslehre), Internationales Management, International Business Economics. > more...
- Master:** Business Economics Economic Policy Analysis Financial Economics Operations Research International Management, Marketing, Entrepreneurship. > more...
- Important Links SS 2018:** Examination > SS 2018 (circled in green), Allowed Aids SS 2018, > Examination Results, Documents & Forms, > Documents, > OVGU Forms (German).
- Academic Achievements Abroad:** For all important information on the recognition of academic achievements abroad click > here.
- Dates & Deadlines ST 18:** Lectures: Begin and End of Classes: 3rd April to 7th July 2018 (14 weeks per semester). Holidays: 1st May 2018, 10th May 2018, 21st May 2018, 30th May 2018 (Day of Teaching).
- Recognition of Academic Achievements Abroad:** Learning Agreement, Changes to Learning Agreement, Instructions on filling out the forms. > more

How Can I Register For an Exam? (1 / 13)

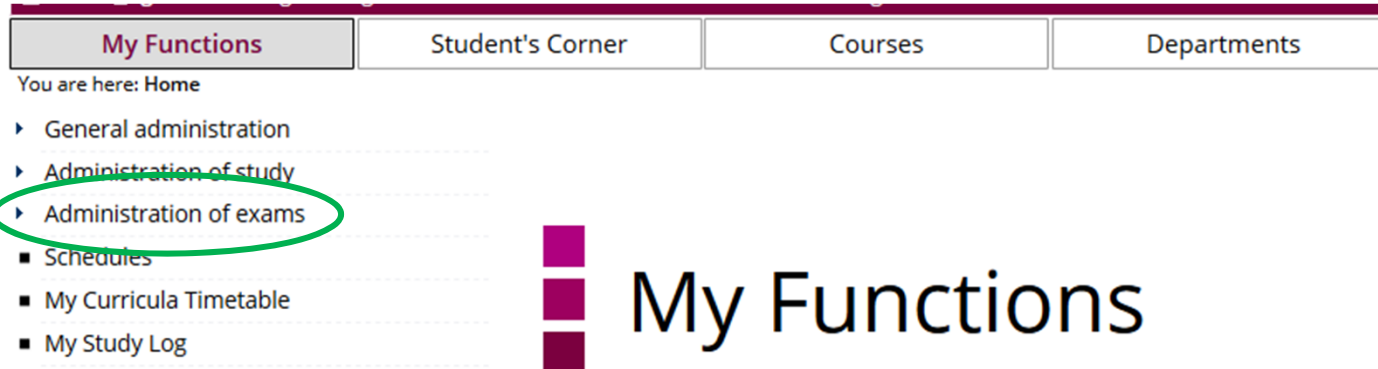
Exam registration is only possible online using LSF.

Go to LSF (www.lsf.ovgu.de) and login using your OvGU student account.



How Can I Register For an Exam? (2/13)

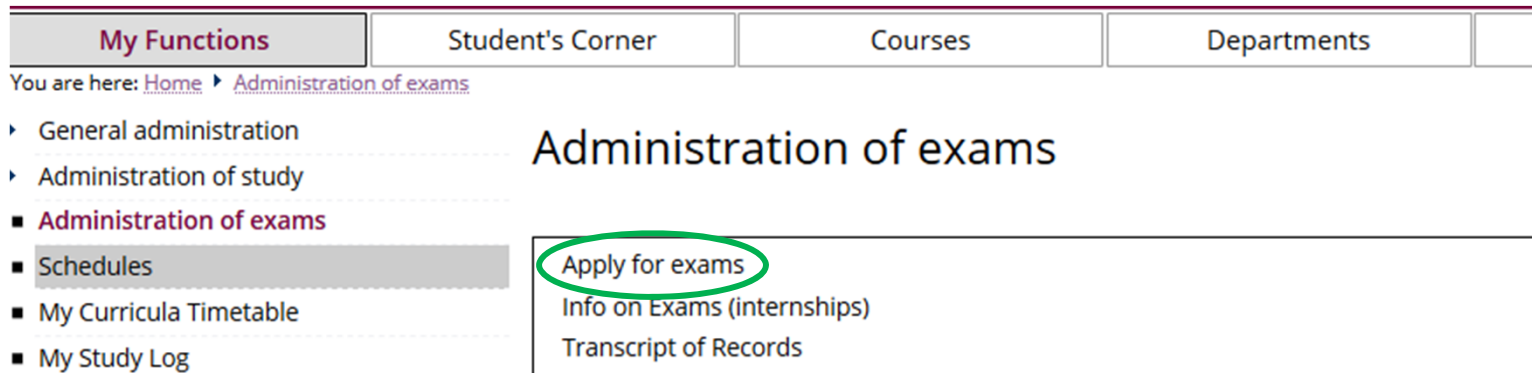
Enter the section „My Function“ and go to “Administration of exams”.



The screenshot shows a navigation menu with four main sections: "My Functions", "Student's Corner", "Courses", and "Departments". Under "My Functions", there is a breadcrumb trail "You are here: Home" followed by a list of sub-items: "General administration", "Administration of study", "Administration of exams", "Schedules", "My Curricula Timetable", and "My Study Log". The "Administration of exams" item is circled in green. To the right of the menu is a logo consisting of three vertical bars of increasing height, followed by the text "My Functions".

How Can I Register For an Exam? (3/13)

Go to “Apply for exams”.



The screenshot shows a navigation menu with four main categories: **My Functions**, Student's Corner, Courses, and Departments. Below the menu, a breadcrumb trail reads: You are here: [Home](#) > [Administration of exams](#). A list of sub-items is displayed under 'Administration of exams', including 'General administration', 'Administration of study', 'Administration of exams' (highlighted), 'Schedules', 'My Curricula Timetable', and 'My Study Log'. The 'Schedules' item is highlighted with a grey background. To the right, the title 'Administration of exams' is displayed. Below this title, a list of links is shown: 'Apply for exams' (circled in green), 'Info on Exams (internships)', and 'Transcript of Records'.

My Functions	Student's Corner	Courses	Departments
---------------------	------------------	---------	-------------

You are here: [Home](#) > [Administration of exams](#)

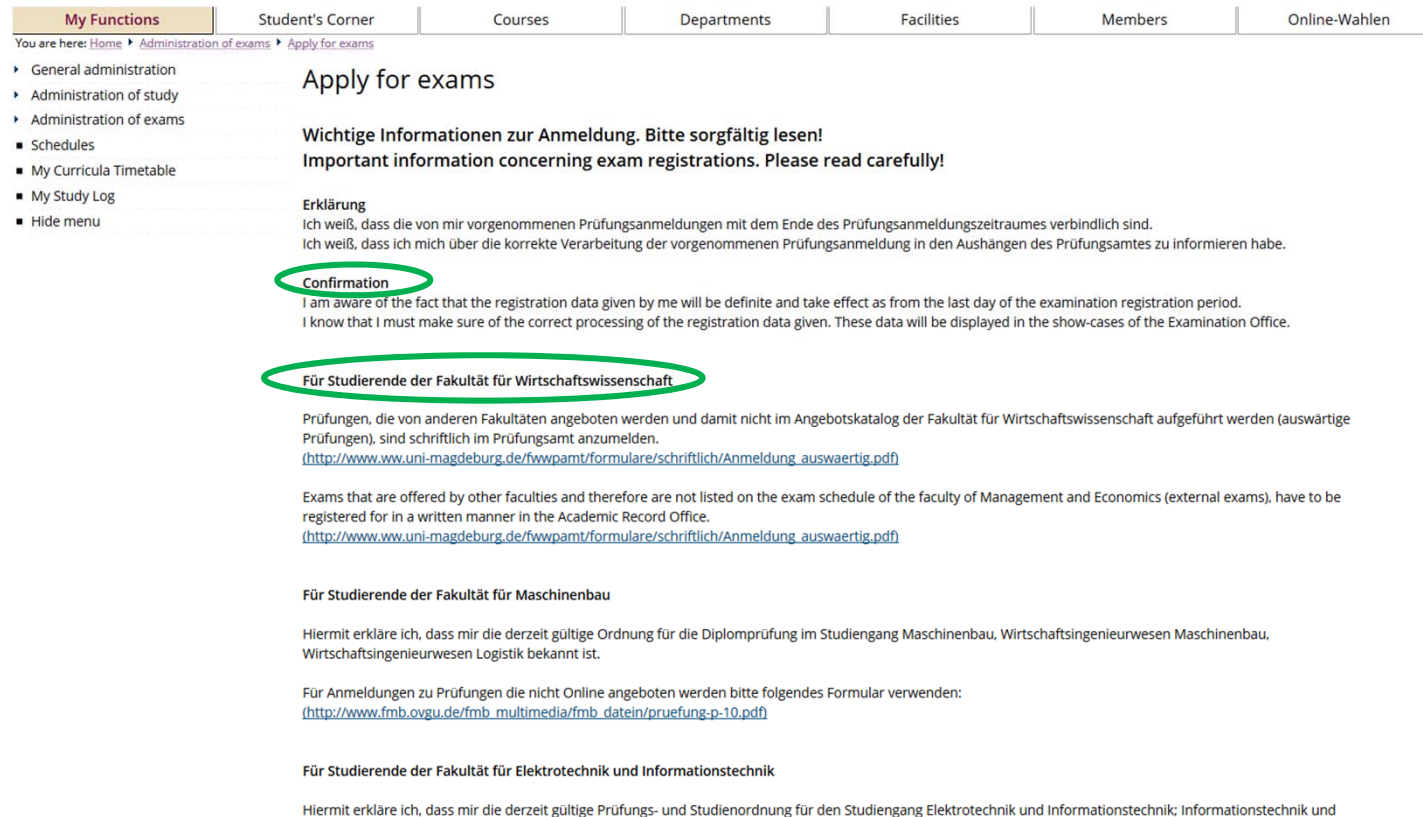
- General administration
- Administration of study
- **Administration of exams**
- Schedules
- My Curricula Timetable
- My Study Log

Administration of exams

- Apply for exams
- Info on Exams (internships)
- Transcript of Records

How Can I Register For an Exam? (4/13)

Read the information carefully! Do not miss the section for the FWW.



My Functions | Student's Corner | Courses | Departments | Facilities | Members | Online-Wahlen

You are here: Home ▶ Administration of exams ▶ Apply for exams

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

Apply for exams

Wichtige Informationen zur Anmeldung. Bitte sorgfältig lesen!
Important information concerning exam registrations. Please read carefully!

Erklärung
Ich weiß, dass die von mir vorgenommenen Prüfungsanmeldungen mit dem Ende des Prüfungsanmeldungszeitraumes verbindlich sind.
Ich weiß, dass ich mich über die korrekte Verarbeitung der vorgenommenen Prüfungsanmeldung in den Aushängen des Prüfungsamtes zu informieren habe.

Confirmation
I am aware of the fact that the registration data given by me will be definite and take effect as from the last day of the examination registration period.
I know that I must make sure of the correct processing of the registration data given. These data will be displayed in the show-cases of the Examination Office.

Für Studierende der Fakultät für Wirtschaftswissenschaft

Prüfungen, die von anderen Fakultäten angeboten werden und damit nicht im Angebotskatalog der Fakultät für Wirtschaftswissenschaft aufgeführt werden (auswärtige Prüfungen), sind schriftlich im Prüfungsamt anzumelden.
(http://www.ww.uni-magdeburg.de/fwwpamt/formulare/schriftlich/Anmeldung_auswaertig.pdf)

Exams that are offered by other faculties and therefore are not listed on the exam schedule of the faculty of Management and Economics (external exams), have to be registered for in a written manner in the Academic Record Office.
(http://www.ww.uni-magdeburg.de/fwwpamt/formulare/schriftlich/Anmeldung_auswaertig.pdf)

Für Studierende der Fakultät für Maschinenbau

Hiermit erkläre ich, dass mir die derzeit gültige Ordnung für die Diplomprüfung im Studiengang Maschinenbau, Wirtschaftsingenieurwesen Maschinenbau, Wirtschaftsingenieurwesen Logistik bekannt ist.

Für Anmeldungen zu Prüfungen die nicht Online angeboten werden bitte folgendes Formular verwenden:
(http://www.fmb.ovgu.de/fmb_multimedia/fmb_datein/pruefung-p-10.pdf)

Für Studierende der Fakultät für Elektrotechnik und Informationstechnik

Hiermit erkläre ich, dass mir die derzeit gültige Prüfungs- und Studienordnung für den Studiengang Elektrotechnik und Informationstechnik; Informationstechnik und

How Can I register For an Exam? (5/13)

Tick the box at the bottom of the page to accept the terms and continue by clicking on “Next”.

**Wichtig: Erst wenn Sie diesen Hinweis durch Anklicken des unten stehenden Feldes akzeptiert haben, können Sie mit Ihren gewünschten Aktionen fortfahren.
Important: You have to accept this information by clicking on the button below, before you may continue with the desired actions.**

Otto-von-Guericke-Universität Magdeburg
Prüfungsamt

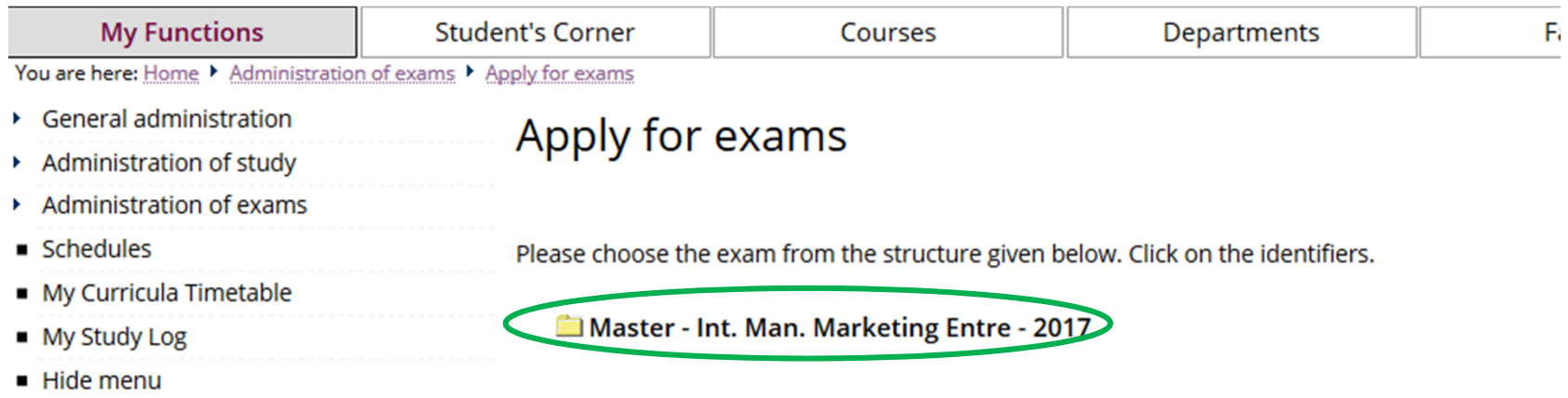
Accept terms

I accept

Next

How Can I Register For an Exam? (6/13)

Choose your study programme.




My Functions Student's Corner Courses Departments F

You are here: [Home](#) > [Administration of exams](#) > [Apply for exams](#)

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

Apply for exams

Please choose the exam from the structure given below. Click on the identifiers.

 **Master - Int. Man. Marketing Entre - 2017**

How Can I Register For an Exam? (7/13)

Go to “Hauptstudium”.

My Functions	Student's Corner	Courses	Departments	F
---------------------	------------------	---------	-------------	---

You are here: [Home](#) ▶ [Administration of exams](#) ▶ [Apply for exams](#)

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

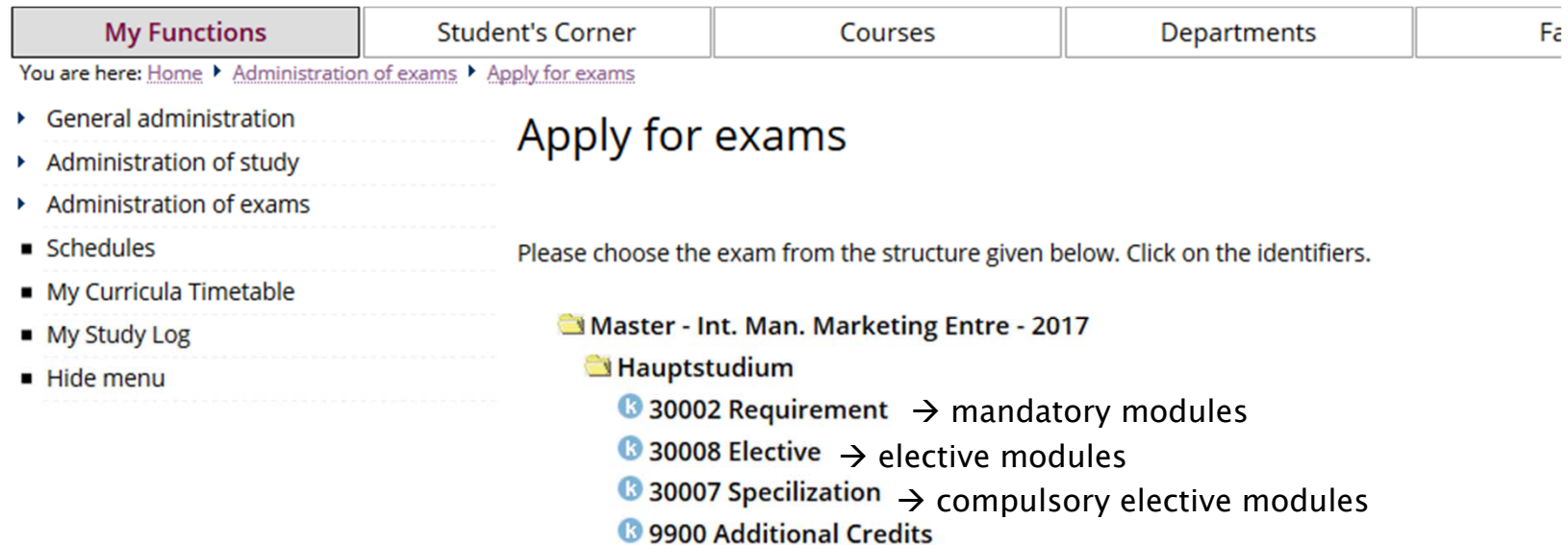
Apply for exams

Please choose the exam from the structure given below. Click on the identifiers.

- Master - Int. Man. Marketing Entre - 2017
 - Hauptstudium**

How Can I Register For an Exam? (8/13)

This window shows you the different kinds of courses included in your study programme.



My Functions Student's Corner Courses Departments Fa

You are here: [Home](#) > [Administration of exams](#) > [Apply for exams](#)

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

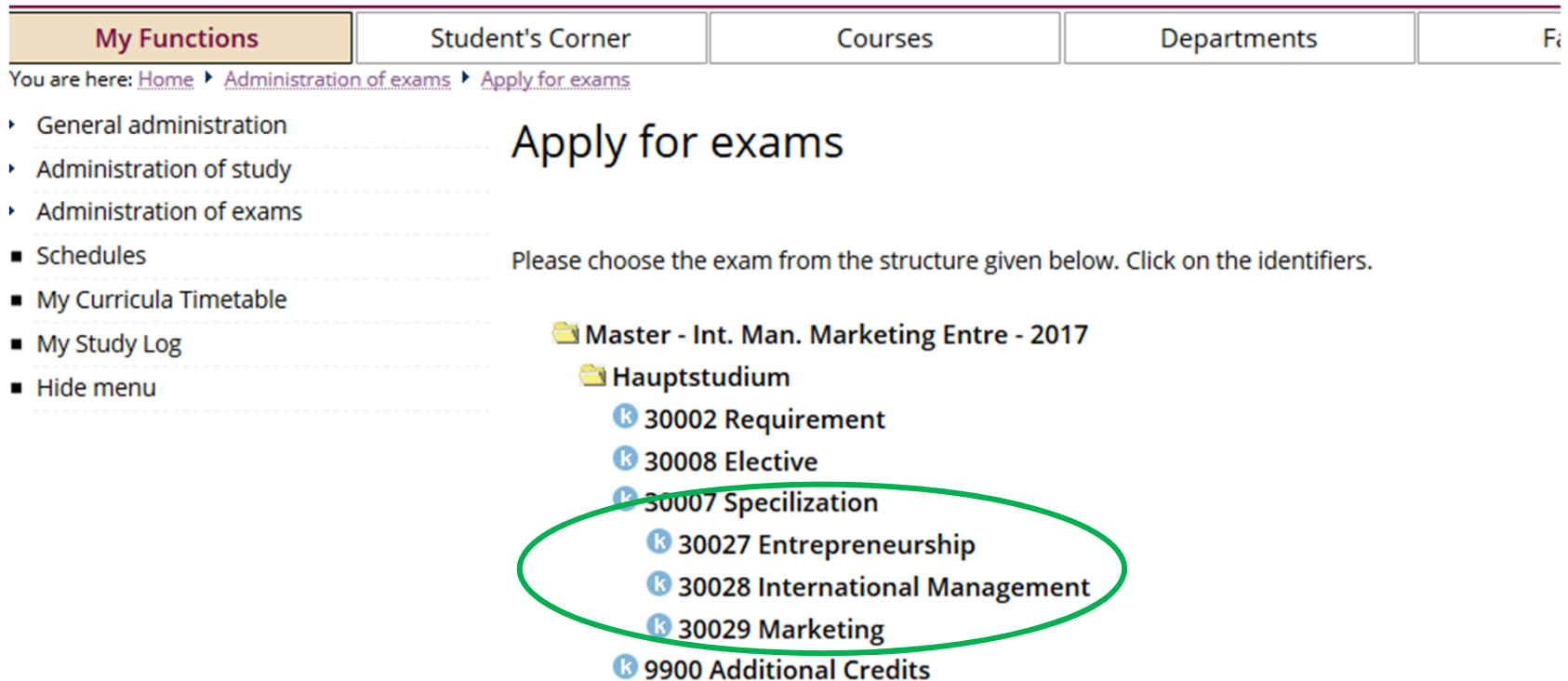
Apply for exams

Please choose the exam from the structure given below. Click on the identifiers.

- 📁 Master - Int. Man. Marketing Entre - 2017
 - 📁 Hauptstudium
 - Ⓚ 30002 Requirement → mandatory modules
 - Ⓚ 30008 Elective → elective modules
 - Ⓚ 30007 Specilization → compulsory elective modules
 - Ⓚ 9900 Additional Credits

How Can I Register For an Exam? (9/13)

If one of your courses is accountable for more than one specialisation, decide for which specialisation is shall count.



My Functions Student's Corner Courses Departments Fa

You are here: [Home](#) ▶ [Administration of exams](#) ▶ [Apply for exams](#)

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
- Schedules
- My Curricula Timetable
- My Study Log
- Hide menu

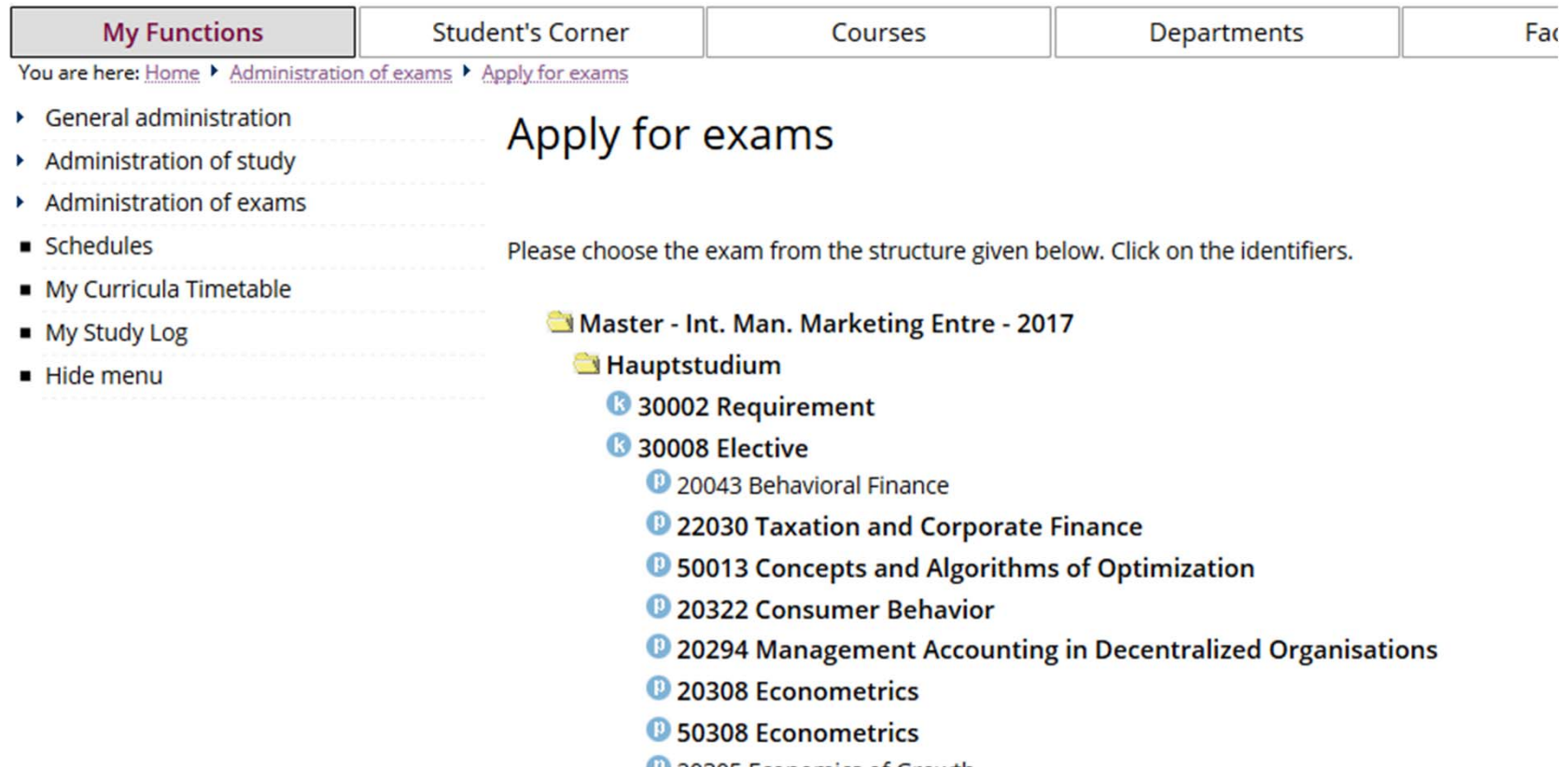
Apply for exams

Please choose the exam from the structure given below. Click on the identifiers.

- 📁 Master - Int. Man. Marketing Entre - 2017
 - 📁 Hauptstudium
 - Ⓚ 30002 Requirement
 - Ⓚ 30008 Elective
 - Ⓚ 30007 Specilization
 - Ⓚ 30027 Entrepreneurship
 - Ⓚ 30028 International Management
 - Ⓚ 30029 Marketing
 - Ⓚ 9900 Additional Credits

How Can I Register For an Exam? (10/13)

You see a list including all courses accountable for one kind of modules, if you click on it.



My Functions Student's Corner Courses Departments Fac

You are here: [Home](#) ▶ [Administration of exams](#) ▶ [Apply for exams](#)

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

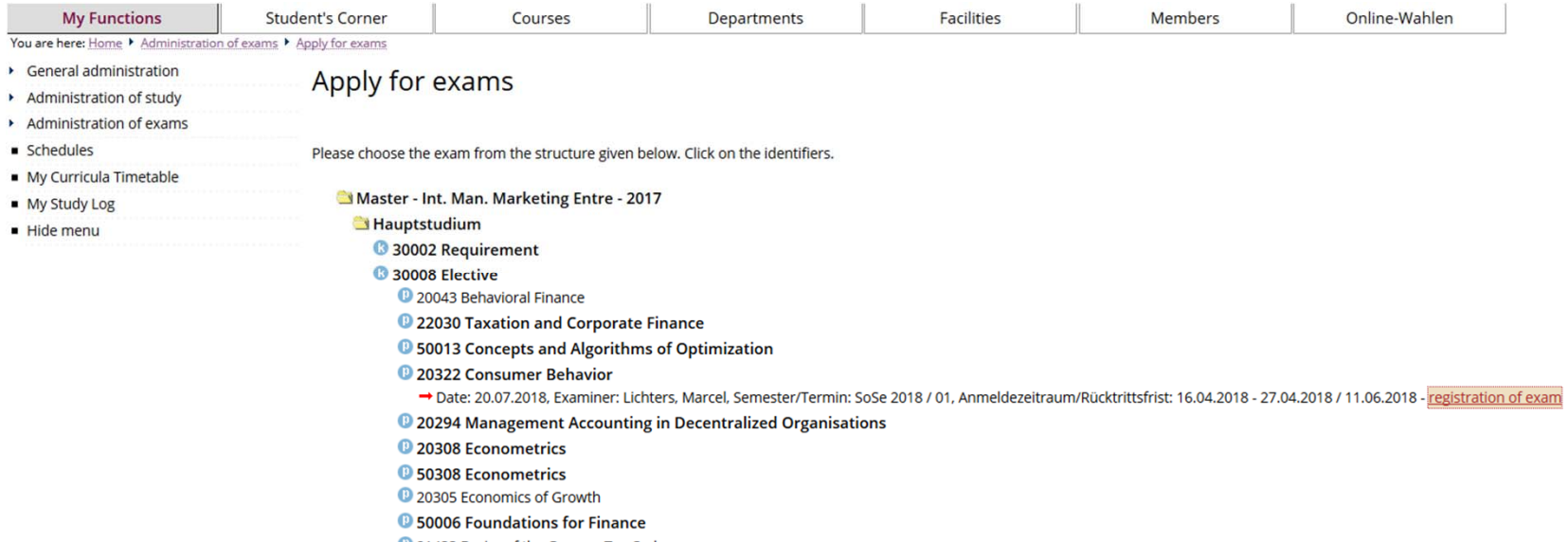
Apply for exams

Please choose the exam from the structure given below. Click on the identifiers.

- 📁 Master - Int. Man. Marketing Entre - 2017
 - 📁 Hauptstudium
 - Ⓚ 30002 Requirement
 - Ⓚ 30008 Elective
 - Ⓟ 20043 Behavioral Finance
 - Ⓟ 22030 Taxation and Corporate Finance
 - Ⓟ 50013 Concepts and Algorithms of Optimization
 - Ⓟ 20322 Consumer Behavior
 - Ⓟ 20294 Management Accounting in Decentralized Organisations
 - Ⓟ 20308 Econometrics
 - Ⓟ 50308 Econometrics
 - Ⓟ 20305 Econometrics of Growth

How Can I Register For an Exam? (11 / 13)

If you want to register for an exam click on it to see further information.



My Functions | Student's Corner | Courses | Departments | Facilities | Members | Online-Wahlen

You are here: [Home](#) | [Administration of exams](#) | [Apply for exams](#)

- ▶ General administration
- ▶ Administration of study
- ▶ Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

Apply for exams

Please choose the exam from the structure given below. Click on the identifiers.

- 📁 Master - Int. Man. Marketing Entre - 2017
 - 📁 Hauptstudium
 - 📄 30002 Requirement
 - 📄 30008 Elective
 - 📄 20043 Behavioral Finance
 - 📄 22030 Taxation and Corporate Finance
 - 📄 50013 Concepts and Algorithms of Optimization
 - 📄 20322 Consumer Behavior
 - Date: 20.07.2018, Examiner: Lichters, Marcel, Semester/Termin: SoSe 2018 / 01, Anmeldezeitraum/Rücktrittsfrist: 16.04.2018 - 27.04.2018 / 11.06.2018 - [registration of exam](#)
 - 📄 20294 Management Accounting in Decentralized Organisations
 - 📄 20308 Econometrics
 - 📄 50308 Econometrics
 - 📄 20305 Economics of Growth
 - 📄 50006 Foundations for Finance

How Can I Register For an Exam? (12/13)

Enter a TAN and click “yes” to see a confirmation.

My Functions | Student's Corner | Courses | Departments | Facilities | Member:

You are here: [Home](#) > [Administration of exams](#) > [Apply for exams](#)

- General administration
- Administration of study
- Administration of exams
 - Schedules
 - My Curricula Timetable
 - My Study Log
 - Hide menu

Apply for exams

Would you like to register/deregister this exam?

Curricula	Nr.	Exam	Examiner	Date	Activity
Master Int. Man. Marketing Entre 2017	20322	Consumer Behavior	Lichters, Marcel	20.07.2018	Registration of exam

Please TAN enter:

You received a list of valid TANs with your matriculation information!

How Can I Register For an Exam? (13/13)

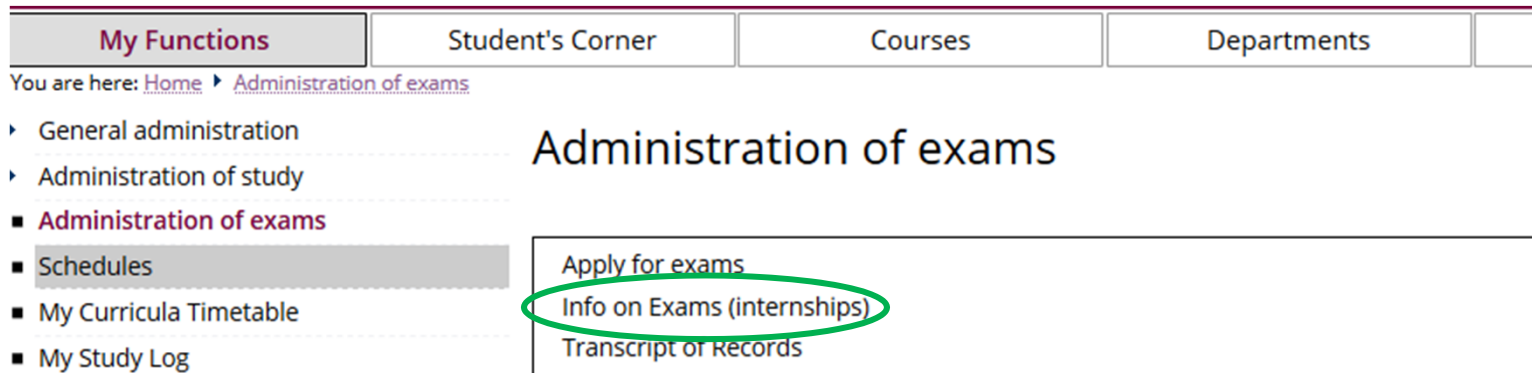
After your registration is completed you receive a confirmation to your OvGU student mail address.

Keep it safe it is the proof of your exam registration!



How do I know The Time And Place my Exam Takes Place?

Check the section “Info on Exams” to see at what time your exam starts and in which room it will be.



The screenshot shows a navigation menu with four main categories: "My Functions", "Student's Corner", "Courses", and "Departments". Below the menu, a breadcrumb trail reads "You are here: Home > Administration of exams". A list of sub-items is displayed under "Administration of exams", including "General administration", "Administration of study", "Administration of exams" (highlighted), "Schedules", "My Curricula Timetable", and "My Study Log". The "Schedules" item is highlighted with a grey background. To the right of the list, the text "Administration of exams" is displayed. Below this text, a list of sub-items is shown: "Apply for exams", "Info on Exams (internships)" (circled in green), and "Transcript of Records".

My Functions	Student's Corner	Courses	Departments
---------------------	------------------	---------	-------------

You are here: [Home](#) > [Administration of exams](#)

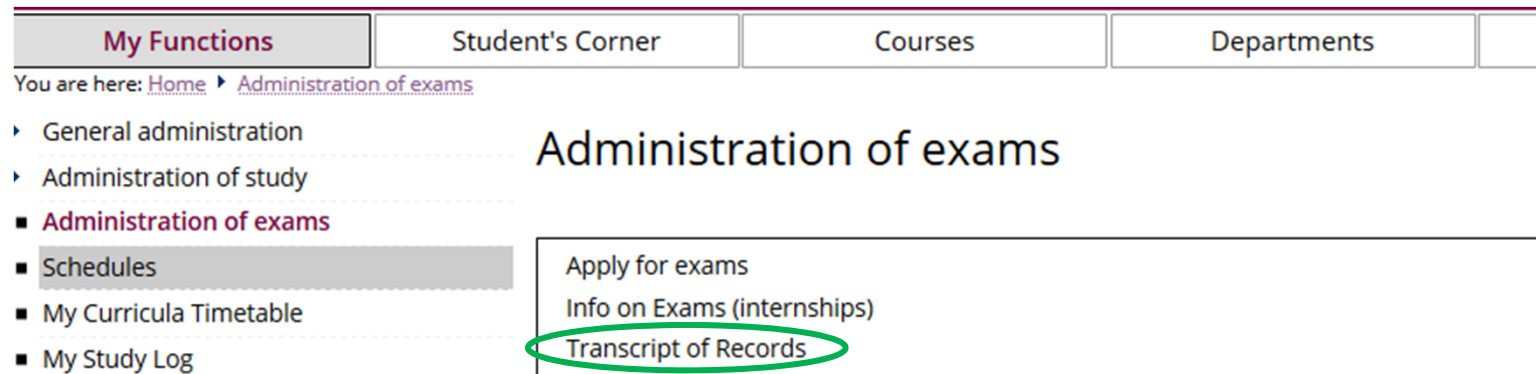
- General administration
- Administration of study
- **Administration of exams**
- Schedules
- My Curricula Timetable
- My Study Log

Administration of exams

- Apply for exams
- Info on Exams (internships)
- Transcript of Records

How do I Get to Know my Grades?

Check the section “Transcript of Records” to see your grades of all courses.



The screenshot shows a navigation menu with four main sections: "My Functions", "Student's Corner", "Courses", and "Departments". Below the menu, the breadcrumb path is "You are here: Home > Administration of exams". A list of sub-items is shown under "Administration of exams", including "General administration", "Administration of study", "Administration of exams", "Schedules", "My Curricula Timetable", and "My Study Log". The "Administration of exams" sub-item is expanded, showing a list of options: "Apply for exams", "Info on Exams (internships)", and "Transcript of Records". The "Transcript of Records" option is circled in green.

My Functions	Student's Corner	Courses	Departments
---------------------	------------------	---------	-------------

You are here: [Home](#) > [Administration of exams](#)

- General administration
- Administration of study
- **Administration of exams**
 - Schedules
 - My Curricula Timetable
 - My Study Log

Administration of exams

- Apply for exams
- Info on Exams (internships)
- Transcript of Records**

**Good luck
for your
exams!**

