



# LSF tutorial

How to create your schedule.



# What is LSF( Lehre-Studium-Forschung) and what to use it for?

LSF is an online information and service portal for students, prospective students and employees of Otto von Guericke University Magdeburg.


## **You can use LSF for:**

- Exam registration/deregistration
- Check your grades
- Generate TAN lists
- Search for lectures
- Create your own schedule
- Search for rooms and buildings




In this tutorial we will cover **how to search for lectures and create your own schedule**




← → ↻ [lsf.ovgu.de/qislsf/rds?state=user&type=0&noDBAction=y&init=y](https://lsf.ovgu.de/qislsf/rds?state=user&type=0&noDBAction=y&init=y) ☆ 

Apps Gmail YouTube Maps News



OTTO VON GUERICKE  
UNIVERSITÄT  
MAGDEBURG

Go to [lsf.ovgu.de](https://lsf.ovgu.de)

Summer 2020  | Help

Ab sofort finden bis zum 20.4.2020 keine (mündlichen und schriftlichen) Prüfungen statt. Beginn der Präsenzveranstaltungen des Sommersemesters landesweit auf den 20. April 2020 festgelegt.

**Student's Corner** Courses Departments Facilities Members

You are here: Home

- About study
- myOvGU
- Studierendenportal
- Annual study schedule
- Studies of Human Medicine
- Environment
- Faculty of Medicine
- Eating & Housing

LSF - The university portal for students, prospective students, teachers and employees

The [Online-Documentation](#) contains instructions and informations for the use of the LSF.

Username

Password

Type your university username and password

Ab sofort finden bis zum 20.4.2020 keine (mündlichen und schriftlichen) Prüfungen statt. Beginn der Präsenzlehrveranstaltungen des Sommersemesters landesweit auf den 20. April 2020 festgelegt.

[Home](#) | [Logout](#) | Mr.  acting as:  | 58:43 bis zum automatischen Logout

<a href="#">My Functions</a>	<a href="#">Student's Corner</a>	<a href="#">Courses</a>	<a href="#">Departments</a>	<a href="#">Facilities</a>
<a href="#">Members</a>	<a href="#">Online-Wahlen</a>			

- You are here: [Home](#)
- [General administration](#)
  - [Administration of exams](#)
  - [Schedules](#)
  - [My Curricula Timetable](#)
  - [My Study Log](#)



Click on courses



# My Functions



Ab sofort finden bis zum 20.4.2020 keine (mündlichen und schriftlichen) Prüfungen statt. Beginn der Präsenzlehrveranstaltungen des Sommersemesters landesweit auf den 20. April 2020 festgelegt.

Home | Logout | Mr. [Name] acting as: [Name] | 59:50 bis zum automatischen Logout

My Functions	Student's Corner	Courses	Departments	Facilities
Members	Online-Wahlen			

You are here: [Home](#) → [Courses](#)

- Course Overview
- Search for Lectures
- Curricula Timetable
- Curricula Timetable (List)
- Schedules
- Lectures today
- Lectures cancelled today
- Calendar of events

Click on Search for Lectures




# Courses

You are here: [Home](#) → [Courses](#) → [Search for Lectures](#)

Course Overview

**Search for Lectures**

Curricula Timetable

Curricula Timetable (List)

Schedules

Lectures today

Lectures cancelled today

Calendar of events

Hide menu

### Search for Lectures

View options

Display results:  10  20  30  50

Sort:  Title  Teacher

Here you can choose the semester

Search criteria

Term

[Help for search](#)

Number of lecture

Type of lecture

Credits

Module

Hours per Term

Department

Curricula

Type the title of the lecture here



Search

Ab sofort finden bis zum 20.4.2020 keine (mündlichen und schriftlichen) Prüfungen statt. Beginn der Präsenzlehrveranstaltungen des Sommersemesters landesweit auf den 20. April 2020 festgelegt.

Home | Logout | Mr. [redacted] acting as: [redacted] | 59:36 bis zum automatischen Logout

- My Functions
- Student's Corner
- Courses**
- Departments
- Facilities
- Members
- Online-Wahlen

You are here: [Home](#) → [Courses](#) → [Search for Lectures](#)

- Course Overview
- Search for Lectures
- Curricula Timetable
- Curricula Timetable (List)
- Schedules
- Lectures today
- Lectures cancelled today
- Calendar of events
- Hide menu

### Search for Courses

2 hits Semester: WiSe 2019/20; Title of lecture: macroeconomics;

Click on the lecture



Lecture	Lecture Token	Type
<a href="#">Macroeconomics (41063)</a>		Vorlesung (V)
<a href="#">Macroeconomics (41063)</a>		Übung (Ü)



## Basic Information

Term	Winter 2019/20	Frequency	every 2nd term
Title of lecture	Macroeconomics (41063)	Language	Englisch
Lecture Token		Hours per week in term	4
Type of Course	Vorlesung(V) - Lecture	Expected no. of participants	120
Module		Credits	
Hyperlink			

## Dates/Times/Location:

	Day	Time	Frequency	Period	Room	Room-plan	Lecturer	Status	Remarks	Cancelled on	Max. participants
	Tue.	13:00 bis 15:00	weekly		<a href="#">G22A-020 (70 Plätze)</a>		<a href="#">Kvasnicka</a>				
											
	Thu.	11:00 bis 13:00	weekly		<a href="#">G22A-020 (70 Plätze)</a>		<a href="#">Kvasnicka</a>				
											

#1. Click here firstly to preselect the lecture



Group:  preselect

Schedule preselected

#2. Then click here to add the lecture to your schedule



- General administration
- Administration of exams
- Schedules
- My Curricula Timetable
- My Study Log
- Hide menu

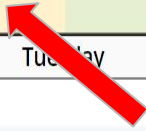
View options

Lecture Duration   current: Lecture Duration

Personal Timetable  List: [→ short](#) [→ medium](#) [→ long](#) Plan: [→ short](#) [→ medium](#) [→ long](#) [Print \(PDF\)](#)

singularly Event  Block Event  fortnightly  Bookings

Time	Monday	Tuesday	Wednesday	Thursday	Friday
vor 7					
7					
8					
9					
10					
11					
12					
13		<div data-bbox="633 816 1110 982" data-label="Complex-Block"> <p><b>Macroeconomics (41063)</b>            4 SWS 2            Di, 13:00 - 15:00 , woch            Vorlesung (V), Room : G22A-020 (70 Plätze)</p> <p>V      K B      </p> </div>			
14				<div data-bbox="1304 649 1781 813" data-label="Complex-Block"> <p><b>Macroeconomics (41063)</b>            4 SWS 2            Do, 11:00 - 13:00 , woch            Vorlesung (V), Room : G22A-020 (70 Plätze)</p> <p>V      K B      </p> </div>	
15					
16					



It is important to **save your schedule** before you leave this page otherwise the system will not save your timetable!

Lastly the selected lectures will appear on your personal timetable