

Job Announcement

Otto von Guericke University Magdeburg (OVGU) is an internationally oriented and regionally networked university with a strong research profile.



The Faculty of Economics and Management seeks to fill the following vacancy at the Office of International Affairs:

Student Assistant (m/f/d)

Starting date:	Fixed term (until):	Working time:
01.10.2022	ca. 31.01.2023	30 hours per month

A student assistant is wanted to support the Office of International Affairs at the Faculty of Economics and Economics (FEM).

Main responsibilities:

- Supporting the further development and coordination of the faculty's buddy program SIMPSON
- Information distribution via social media (Instagram, etc.)
- Developing, organizing international info events, networking events, exhibitions, etc. for faculty students
- Independent research work for using digital resources for marketing, study start + academic orientation

Requirements for the position:

- You are a student at OVGU; ideally you are taking modules at FEM.
- You see yourself as a global citizen and are interested in carrying out an inclusion strategy
- You have very good command of German, English, and ideally another foreign language
- You are interested in gaining experience in the fields of interculturality, project, team and time management
- You are able to use Instagram, and other social media platforms in a professional manner

We offer:

- Flexible working hours, time management
- The opportunity to expand your personal global network
- The ability to develop language skills and intercultural skills
- A future-oriented job as a co-influencer: in a fun team

For further information about the position, please visit www.isp.ovgu.de or contact Grit Voigt at 0391/67-58818 and via email grit.voigt@ovgu.de.

Otto von Guericke University is a signatory of the German Diversity Charter. We welcome your application, regardless of gender, cultural and social background, age or sexual orientation. Applications from severely disabled people or people with an equivalent impairment will be given priority in the case of equal suitability, ability and professional expertise.

Please note the information for storage of personal data: https://www.uni-magdeburg.de/Datenschutz_Bewerber.html Please send your complete application (cover letter, curriculum vitae, references) by **15 September 2022** (date of receipt of application) to isp@ovgu.de.