



## FAQ's:

### M. Sc. In IMME, ORBA, FINEC, EPA "Master's Seminar + Scientific Project"

*The Study- and Examination Regulations (SPO 2019) for the regarding master's apply:*

*1.) I would like to take the 2<sup>nd</sup> semester module "Seminar" during my 1<sup>st</sup> semester. What should I observe?*

It is highly recommended to follow the program structure of the master's study program to be sure to be prepared for the next study term. Be informed that first semester modules are the theoretically preparation for the seminars, projects of a higher semester term. Be informed:

- ✓ 2<sup>nd</sup> semester module "Seminar" = preparation for the
- ✓ 3<sup>rd</sup> semester module "Scientific Project" (*not MSc in EPA! Here students must take, pass another seminar*) = preparation for the
- ✓ 4<sup>th</sup> semester module the "Master's Thesis".

Follow this order to make sure to receive the best grading for your degree (GPA).

#### Registration procedures:

- Registration for seminars, projects is strictly required and taken in January/June, before the semester start.
- In a first row, these students will receive a seminar or project place who are following the program structure. That means: the seminar in the 2<sup>nd</sup> semester, and the project in the 3<sup>rd</sup> semester

Further details: Masters Seminars, Projects ...[Schedule](#) + Registration Procedures (SS 2021)

*2.) Is it possible to substitute the "Scientific Project" by an internship?*

The curriculum, the "Study and Exam Regulations (SPO)" of our master's study programs is/are not providing a module like "Compulsory Internship".

#### Note!

It is possible to integrate practically experience, an internship into the "Scientific Project", or establish a task there is a practically work (an internship) involved.

Talk to the supervisor about this option. The supervisor of the "Scientific Project" must confirm this option always.



3.) *My seminar, project topic is not allowing the involvement of an internship are there further options to receive practically experiences?*

An internship intends to strengthen skills and the application of gained theoretically knowledge in practical situations of students. Because of that we recommend to search for an internship and to consider a semester break (6 months) a so called "Urlaubssemester". Application forms are available under the following link:

[http://www.ovgu.de/unimagdeburg\\_media/Beurlaubungsantrag.pdf](http://www.ovgu.de/unimagdeburg_media/Beurlaubungsantrag.pdf)

4.) *I would like to take the option of a study abroad semester during the 3<sup>rd</sup> semester. What should I observe to make sure I don't need to take an extra semester?*

A.) Check out the list of study abroad options, and partnerships online:

<http://www.fww.ovgu.de/fww/en/Teaching/Studies+abroad+and+Internships.html>

B.) Choose a university and check out the offered study programs, master's modules, which are interesting for you and which will fulfill the requirements of your study program.

[https://www.fww.ovgu.de/fww/en/Faculty/Examination+Office/Recognition\\_Accreditation+of+study+and+examination+achievements-p-8772.html](https://www.fww.ovgu.de/fww/en/Faculty/Examination+Office/Recognition_Accreditation+of+study+and+examination+achievements-p-8772.html)

C.) Please observe the following advice, for recognition of credits from a study abroad semester and for a project seminar. Final decision is always made by the Examination Board of FEM: The "Scientific Project" can be subsidized by 2 or 3 modules. These 2–3 modules have to have an overall content. For recognition observe the fact that at least one of it should be a seminar, that means in detail it should content a written paper and an oral presentation. All these modules must be in total at least 15 credit points.

**Be informed:** The "Scientific Project" is a preparation for the master's thesis.

Choose modules, which have a character of a final thesis preparation.

D.) ONLY the Faculty of Economics and Management, the Examination Board is authorize to recognize module examinations (grades, credit points) from another university to a FEM study program. Before your study abroad stay you must receive a counseling and confirmation made by Dr. Toni Richter, head of the Examination Office. Please study the Study- and Examination Regulations (SPO IMME) part III published at [www.isp.ovgu.de](http://www.isp.ovgu.de)



OTTO VON GUERICKE  
UNIVERSITÄT  
MAGDEBURG

WW

FACULTY OF ECONOMICS  
AND MANAGEMENT

The Examination Office must sign ERASMUS learning agreements always beforehand.

Further details, links:

<https://www.fww.ovgu.de/fww/en/Faculty/Examination+Office-p-7422.html>

<https://www.fww.ovgu.de/fww/en/Teaching/DURING+YOUR+STUDIES/Study+Abroad-p-1120.html>

Deadlines for an OVGU study abroad application:

[https://www.ovgu.de/unimagdeburg/en/International/Outgoing+/\\_+Ways+Abroad-p-75998.html](https://www.ovgu.de/unimagdeburg/en/International/Outgoing+/_+Ways+Abroad-p-75998.html)

General counseling @ FEM:

[grit.voigt@ovgu.de](mailto:grit.voigt@ovgu.de)

Recognition previous modules, credit, etc.

[toni.richter@ovgu.de](mailto:toni.richter@ovgu.de)