



At a glance for the faculty's ERASMUS students

ISP/ International Study Program Office: personal consultations, schedules, **Learning Agreements**

Building 22, part B, room 006; Tuesday + Thursday: 10am – 12pm;

Exchange Study Coaching: Wednesday: 13:00 – 15:00

Coordinator/Adviser Ms. Grit Voigt; isp@ovgu.de; Homepage: www.isp.ovgu.de

Study Coach Ms. Ece Turan

SIMP-SON: ISP buddy program; simpson.isp@ovgu.de. Instagram@ispofficeovgu

the buddy program is desired for German and international students. Please join!

Examination Office/ Prüfungsamt: recognition of credits/modules; transcript of records; all examination issues; building 22, part B, room 003; pruefungsamt@ovgu.de;

Tue, Thu: 10 am – 12pm + 1pm – 3pm; Wed, Thu: 10am – 12pm

Assistant: Ms. Lenz, Ms. Henze and Head: Mr. Dr Richter

Campus Service Center: all OVGU student service and advice;

certified grade transcripts; application advice; personal data change; enrollment; student ID cards; TAN's self service; career center; city registration (October, April only)

building 01; Mon – Thu: 9am – 5pm; Fri: 9am – 2pm; <http://www.servicecenter.ovgu.de/csc/en/>

International Office: visa + registration advice for foreigners, scholarships (DAAD), studies abroad, internships, social assistance, **ERASMUS**; building 18, room 150/ 149, Adviser: Ms. Böhning/ Ms. Behnert

<http://www.uni-magdeburg.de/unimagdeburg/en/International.html>

Language Center/ Sprachenzentrum: classes; tandem groups; DSH, DAF; UNIcert; building 40

Registration: **07/10/19 from 9 am**

OVGU enrollment and OVGU email is required and places are taken very fast! Put your name only on one waiting list. <http://www.sprz.ovgu.de/sprz.html>

Sport Center/ Sportzentrum: wide range of sport classes; Registration: starts **16/10/19**

<http://www.spoz.ovgu.de/spoz/en/home/Welcome+to+University+Sports+Centre+SPOZ.html>

Class Schedules: <http://www.fww.ovgu.de/fww/en/Teaching/Timetables.html>

LSF: <https://lsf.ovgu.de/qislsf/rds?state=user&type=0&noDBAction=y&init=y>

E-Learning Portal: <https://elearning.ovgu.de/>

Classes SS 2019: **14/10 – 31/01/20**

No classes: 31/10 + 23/12 – 06/01/20

Examination Registration: **28/10 – 10/11/19** (*very strict date and no exceptions*)

No registration outside of this timeframe!

Withdrawal from Examination: until 05/01/20

Examinations: **03/02/20– 22/02/20**

Seminars require a registration:

Check out LSF and the chair's homepage for details and deadlines!