




## B. SC. INTERNATIONAL BUSINESS & ECONOMICS/ IBE

(SPO 2015)

*study program start from 2015*

Bachelor's Thesis:  
Application and Enrollment Schedule  
SoSe 2023

# International Study Program


Web Slice-Katalog  ownCloud


## Dean's Office of Study Affairs

Welcome to the Homepage of the Dean's Office of Study Affairs of the Faculty of Economics and Management (FEM)!

The dean's office of Study Affairs and the StudiCoaches of the FEM moved to new offices! Our new offices are in building 22 section E room 006 and 007 (G22E-006 and G22E-007)!

On the following pages you can get current information about your Bachelor or Master program!





Dean of Study Affairs of FEM

[>Prof. Dr. Sebastian Eichfelder](#)

Dean's Office of Study Affairs of FEM

[>Dr. Jessica Naundorf](#)

Dean's Assistant, Study Affairs

**Office hours:**

By appointment only.

Please, arrange an appointment via E-Mail ([studiendekan-fww@ovgu.de](mailto:studiendekan-fww@ovgu.de)) in advance and include your name as well as the purpose of your request.

**Address**

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Office: **Building 22E-006 (New office)**

**General Information**

On the following page you can get current information of Dean's Office of Study Affairs!

[>more...](#)

**Information on Bachelor programs**

Here you find further information on the topics "Academic Skills" and "Bachelor Thesis Seminar"!

[>more...](#)

**Information on Master programs**

Last Modification: 21.05.2019 - Contact Person: [Dr. Jessica Naundorf](mailto:Dr.Jessica.Naundorf)

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✓ **I need to write the bachelor's thesis. Which procedure for the assignment?**

1. *Registration via OVGU E-Learning Portal: FWW/FEM -> "Studiendekanat / Office of Study Affairs"*

Deadline: 05/12/22, 10:00 until 27/01/23 at 23:55

2. Publishing of the Topics: until (latest) 17/02/23

3. Selection of your first-preference chair via the OVGU E-Learning Portal,  
course category "Studiendekanat/ Study Deans Office" and  
submission of the required application documents via the E-Learning portal (see above)

**Your first-preference chair will**

\* select students and inform them (first-preference choices) until 20/03/23

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## How do I register on the E-Learning portal? Deadlines?

Registration: 05/12/22, 10 am - 27/01/23, 23:55 (strict deadline)

- \* Login with your OVGU account into the E-Learning portal  
Click on FWW -> “Studiendekanat/ Office of Study Affairs“,  
**Bachelor Thesis Seminar” (29993)**
- \* Chose: English language above (optional)
- \* In order to register for this course, please click on „enrol me in this course/ *mich in diesen Kurs einschreiben*” which you can find on the right-hand side, in the box  
“Administration/ *Einstellungen*”
- \* Then go to „Self enrolment/ *Selbsteinschreibung*“ and click on „Enrol me/  
*Einschreiben*“.

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## But I don't know how to select the chair of my first preference?

- \* Click on "Course Registration": **Bachelor Thesis Seminar (29993)**

*Chair Selection:*



- \* Then click on the button from the section „Choice/ Gruppenwahl“ and choose **only ONE** chair of your first preference in „Group/ Gruppe“, and finally, confirm it with a click on the box below:

Choice	Group Show descriptions	Members / Capacity	Group members Show
<input type="radio"/>	Accounting and Control <i>(Full)</i>	2 / 2	
<input type="radio"/>	Applied Economics	3 / 4	
<input type="radio"/>	E-Business <i>(Full)</i>	3 / 3	
<input checked="" type="radio"/>	Economics of Business and Law <i>(Full)</i>	3 / 3	
<input type="radio"/>	Banking and Finance	1 / 2	
<input type="radio"/>	International Management <i>(Full)</i>	3 / 3	
<input type="radio"/>	Public Economics	3 / 4	
<input type="radio"/>	Economic Policy	0 / 8	
<input type="radio"/>	Operations Management	2 / 5	

**Deadline:**  
**24/02/23, 12:00 (noon)**

Lastly, confirm with a click of the button: "Save/Meine Wahl speichern".

Students must submit the required application documents for the bachelor's thesis until:

**24/02/23 until 12:00 (noon)** via *OVGU's e-learning portal*

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### Step 3:

**I did not succeed in receiving a place at a chair of my “first preference“, what do I need to do now?**

This *registration step 3* is necessary **only** for students which *did not receive a place at a chair of their first preference*.

The allocation of left-over places will be given on a *“first come, first served”* basis starting from: **27/03/23, 17:00 until 29/03/23, 23:55**

Login in into the E-Learning Portal: „*Studiendekanat*“/ Office of Study Affairs.

Until **21/04/23 (Deadline for Chairs)**

Topic assignment by chairs and the start of the two-week *reading period*.

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### Step 3: “First come, first served“

- \* Click on: “Course Registration– Chair Selection / *Wahl des Lehrstuhls*“
- \* Go to „Choice / *Gruppenwahl*“ and click on **ONE** desired chair, and confirm your selection with a click on “Save / *Meine Wahl speichern*“.
- \* Besides the name of the chair, you will find information about the total number of participants, and the maximum of offered places for respective semester (SoSe 2023), as well as the number of students which already have a binding confirmation.

Info: Group members / *Gruppenmitglieder* = already confirmed participants

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“First come, first served“ / Example:

Choice	Group <b>Show descriptions</b>	Members / Capacity	Group members <b>Show</b>
<input type="radio"/>	Accounting and Control <i>(Full)</i>	2 / 2	
<input type="radio"/>	Applied Economics	3 / 4	
<input type="radio"/>	E-Business <i>(Full)</i>	3 / 3	
<input type="radio"/>	Economics of Business and Law <i>(Full)</i>	3 / 3	
<input type="radio"/>	Banking and Finance	1 / 2	
<input type="radio"/>	International Management <i>(Full)</i>	3 / 3	
<input type="radio"/>	Public Economics	3 / 4	
<input type="radio"/>	Economic Policy	0 / 8	
<input type="radio"/>	Operations Management	2 / 5	

Meine Wahl speichern

Save

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## Part II: „First come, first served“

- ✓ If places of chairs are fully booked, it is no longer possible to activate the button „Choice/ *Gruppenwahl*“.
- ✓ Select a chair with open places.
- ✓ Be informed, it is possible to change the first selection, if other chairs are still offering open spaces. For this click on “Choice / *Gruppenwahl*“ of the other chair and confirm it with a click on “Save / *Meine Wahl speichern*“.

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Schedule: Bachelors Thesis Seminar (29993) IBE (SPO 2015)

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05/12/22, 10:00 am until <b>27/01/23, 23:55</b>	Sign in via the E-Learning portal in the course: Bachelor's Thesis Seminar" (29993) in the course category "Studiendekanat/ Office of Study Affairs"
<b>until 17/02/23</b>	<b>Announcement of topics by the faculty's chairs (department - Lehrstuhl).</b>
until <b>24/02/23, 12:00</b> (noon)	<ol style="list-style-type: none"> <li>1. Choice of chair of the first preference by students via the E-Learning portal in the course category "Studiendekanat/ Office of Study Affairs".</li> <li>2. Submission of the application documents on the E-Learning portal under the course category "Studiendekanat/ Office of Study Affairs".</li> </ol>
<b>until 20/03/23, 12:00</b>	<b>Informing students regarding the acceptance at the chair of their first-preference.</b>
<b>27/03/23,17:00</b> until <b>29/03/23, 23:55</b>	Allocation of left-over places on a "first come, first served" basis via the E-Learning portal in the course category "Studiendekanat/Office of Study Affairs".
<b>until 21/04/23</b>	<b>Topic assignment by chairs and start of the two-week reading period.</b>
until 04/05/23	Final/official registration - by students - of the bachelor's thesis writing at the faculties "Examination Office": <b>8 weeks of processing time</b> for the written bachelor's thesis, starting after the two-week reading period.
<b>until 05/05/23</b>	<b>Chairs' submission of official registrations to the faculty's Examination Office regarding the written bachelor's thesis and thesis seminar.</b>
<b>30/06/23</b>	Final cut-off date for the submission of the finished written bachelor's thesis.

*All the best IBE students, and enjoy the academic thesis writing!*



*Further questions?*

[isp@ovgu.de](mailto:isp@ovgu.de) or [studiendekan-fww@ovgu.de](mailto:studiendekan-fww@ovgu.de)

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